

School Name: **Columbia Elementary**  
 School Reopening Plan

School Administrator Point of Contact (POC):	Contact phone/email:
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This school reopening plan is based on the Jordan School District 2020-2021 Reopening plan.

Action Plan with Mitigating Strategies:	
SCHOOL GENERAL INFORMATION	
<p>Schedules (M - Th + F),            School-Wide requirements,            Chromebooks, etc.</p>	<p><b>Half Day Kindergarten (AM Session)</b>            Monday-Thursday 8:55 AM - 11:40 AM            Friday 11:00 AM - 1:55 PM * <b>(By Appointment Only)</b>  <b>*parents can pick up students earlier if desired*</b></p> <p><b>Full Day Kindergarten-6th Grade</b>            Monday-Thursday 8:55 AM - 3:35 PM            Friday 11:00 AM - 1:55 PM <b>(By Appointment Only)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Teachers will communicate with parents one week in advance regarding which students are scheduled to come into the building each Friday via phone. A follow up home note will be sent to parents mid-week.               <ul style="list-style-type: none"> <li><input type="checkbox"/> Buses will pick up students at the regular stops. More information about pick up and drop off times will follow, and will be posted to Columbia's website before school begins.</li> <li><input type="checkbox"/> Students who do not have an appointment, but come to school before 1:15 PM will be sent home. Parent contact will be made in these instances.</li> <li><input type="checkbox"/> Lunch will be available to <b>ALL</b> students from 1:25 PM - 1:55 PM on Fridays.</li> <li><input type="checkbox"/> Students will have 3 options to choose from if they come to school for lunch: Lunch, breakfast for the next day or both lunch and breakfast.                   <ul style="list-style-type: none"> <li><input type="checkbox"/> Parents will be charged according to whichever choice the student(s) makes. If a student qualifies for free and reduced lunch, that will apply as usual. If you do not want your child to take one of the choices, lunch or breakfast, please communicate this with your student ahead of time.</li> <li><input type="checkbox"/> Students will be asked to return home at 1:55 PM, and lunch will not be served after 1:55 PM.</li> </ul> </li> </ul> </li> </ul> <p><b>2020-2021 Schedule Options:</b></p> <ol style="list-style-type: none"> <li>1. <b>At-School Learning:</b> <ol style="list-style-type: none"> <li>a. JSD will resume face-to-face instruction for students on a regular school schedule Monday-Thursday.</li> <li>b. Students will not be required to attend in person on Fridays.               <ol style="list-style-type: none"> <li>i. Fridays will be structured around meeting individual student needs and extending learning from earlier in the week.</li> <li>ii. Teachers will have flexibility in providing individual or</li> </ol> </li> </ol> </li> </ol>

- iii. small-group instruction (in-person or virtually).
- iii. Teacher preparation and/or collaboration will be scheduled on Fridays.
- iv. More information will be forthcoming, including bus schedules.
- c. The schedule will be in place through December 2020, to be reevaluated in November.

**2. Full-Time Virtual Learning from Home with a Jordan School District Teacher:**

- a. The next opportunity for parents to sign their child up for virtual learning rather than in class learning will be in October.
- b. Students who choose virtual learning will be taught using courses specially designed by Jordan School District teachers this summer.
- c. Virtual learning will combine flexibility for students with daily teacher interaction.

**SCHOOL PLAN DETAILS BY LOCATION**

**Plans to support “Before Coming to School”:**

**Symptom Self-Checklist (by month)**

Name: \_\_\_\_\_ School: \_\_\_\_\_ Month: \_\_\_\_\_

**Instructions:** School students and employees must undergo a symptom check prior to coming to school. Please check your symptoms at home, select Y=Yes and N=No and record. If you answer YES to any of the below questions, you must stay home. For weekends draw a line through the date. If you have questions please contact your school nurse.

Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Exposure to COVID-19 in the past 10 days?																																
Are you feeling ill?																																
Record Temperature If 100.4 or higher stay home																																
Cough																																
Short of Breath																																
Difficulty Breathing																																
Chills/Fatigue																																
Muscle or Body Ache																																
Congestion/Runny Nose																																
Sore Throat																																
Headache																																
New loss of taste or smell																																
Nausea or Vomiting/Diarrhea																																

- Parents can utilize the following health/symptom checklist. If you do not have a thermometer, check your children’s skin to see if it feels warm or is red, or ask if they have chills.
- Administration will communicate with the school nurse, social worker/psychologist, and special education teachers in order to prioritize healthcare plans, 504s, and IEPs based on COVID-19 risk factors.
  - Staff will email administration prioritized lists by the start of school.
- Individually work with parents who have identified their student, in Skyward, as higher risk for severe illness and request accommodations within the school and classroom.
- Enforce, using typical school discipline processes, the wearing of face coverings for all students who do not provide face covering exemption documentation.
  - Parents will be asked to complete a standard form with their

medical provider verifying the need for a mask exemption. The note will be submitted to the office.

- Office staff will provide parents with information regarding mask exemptions via the Governor's State Health Order.
- Office staff will communicate with classroom teachers and staff which students qualify for an exemption.

### **JORDAN SCHOOL DISTRICT COVID-19 STUDENT FACE COVERING EXEMPTION REQUEST AND MEDICAL CERTIFICATION**

Due to the COVID-19 pandemic and in compliance with the State of Utah Public Health Order, Jordan School District will require students to wear face coverings while at school.

Jordan School District recognizes that some students may have a medical condition, mental health condition, or disability that prevents wearing a face covering. In order to receive an exemption from the State's face covering requirements, this form must be completed and returned to the school your child attends **prior to your student attending school without a face covering.**

**Please have your primary care provider complete the Medical Certification by doing one of the following:**

- A. Complete and sign the Medical Certification below.**
- B. Attach an email or note from the primary care provider outlining the same information as indicated below to this completed form.**

PARENT CERTIFICATION		
Student's Full Name:	School:	Grade:
Parent/Guardian Name:	Parent Telephone:	
Signature of Parent/Guardian:	Date:	
MEDICAL CERTIFICATION		
<p>As the student's health care provider, I certify that this student has a physical, medical, or mental impairment that substantially limits a major life activity and that a face covering may cause harm or obstruct breathing which makes it inadvisable or impracticable for the student to wear. (examples include but are not necessarily limited to respiratory impairments, hearing impairments requiring the use of facial/mouth movements, physical impairments that make it difficult to easily wear or remove a face covering, sensory impairments, etc.)</p> <p><input type="checkbox"/> This medical exemption is permanent.</p> <p><input type="checkbox"/> This medical exemption is temporary. (Duration of temporary exemption ___/___/___)</p>		
Name of Physician (Print):	Medical License #:	
Signature of Physician:	Date:	

- If a student does not have an exemption on file:
  - Classroom teacher makes a request for the student to wear a mask. Disposable masks and state provided masks will be readily available for students who do not have access to masks or forget masks at home.
  - Classroom teachers will follow the regular pattern of Columbia's behavior plan in the instance a student refuses to wear a mask.
    - Request

	<ul style="list-style-type: none"> <li><input type="checkbox"/> Stop to Think</li> <li><input type="checkbox"/> Office Referral</li> <li><input type="checkbox"/> Send Home</li> <li><input type="checkbox"/> We will work with families and teachers to have options in place for supporting students who are ill or isolating short-term. (i.e., work being sent home, virtual conferences, phone calls, broadcast or recorded lessons, online modules, etc.) <ul style="list-style-type: none"> <li><input type="checkbox"/> Chromebooks will be provided to students who are ill or isolating short-term (see below).</li> <li><input type="checkbox"/> Teachers will have an established online learning platform, such as Google Classroom or Canvas, that can be accessed by students in the instance of illness or short-term isolation.</li> <li><input type="checkbox"/> Teachers will have 2 days of emergency substitute plans prepared so instruction can continue in the case of an illness or extended absence.</li> <li><input type="checkbox"/> Emergency substitutes have been hired specifically to fill emergency absences or illnesses. These individuals will check in daily with the office.</li> </ul> </li> <li><input type="checkbox"/> Teachers will revise grading and attendance policies so that students are not penalized for staying home when ill or isolating. <ul style="list-style-type: none"> <li><input type="checkbox"/> Students will not be penalized for attendance if the parent communicates absences related to COVID-19 or other illness.</li> <li><input type="checkbox"/> Grades will be determined through participation, assignments, etc given via an online platform, such as Google Classroom or Canvas for students who are ill or need to isolate themselves short-term.</li> </ul> </li> <li><input type="checkbox"/> Chromebooks check-out will occur the week of August 17-21 for students who enrolled in virtual online learning. <ul style="list-style-type: none"> <li><input type="checkbox"/> Administration and support staff will direct and track Chromebook check-outs for these students.</li> <li><input type="checkbox"/> Teachers will direct and track Chromebook check-out for Fridays, if offering virtual instruction to students.</li> <li><input type="checkbox"/> Teachers will direct and track Chromebook check-out for any student who is ill or needs to isolate themselves on a short-term basis.</li> </ul> </li> </ul>
<p><b>Plans to support “Bussing”</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Each teacher will take a group of students to assist with pick up—one for bus, one for carpool/parent pick up, and one for walking.</li> <li><input type="checkbox"/> Administration will support the seating chart provided by drivers to direct movement and reduce congestion while boarding the bus (i.e., utilizing staging lines for each bus), and will assist daily in helping students find and sit in their assigned seats.</li> <li><input type="checkbox"/> Communicate Friday bus schedule to parents <ul style="list-style-type: none"> <li><input type="checkbox"/> Teachers will call and schedule appointments with families for Friday learning opportunities. Teachers will remind parents of the bus schedule as appropriate.</li> <li><input type="checkbox"/> Administration will post Friday bus schedules to social media and school websites, and will address this topic at Back-to-School Night on August 20th.</li> </ul> </li> </ul>
<p><b>Plans for Office</b></p>	<p><b><u>General:</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Parents will enter the school building through the main entrance, and will enter through the main office door. Parents MUST have ID if they are checking a student out, and will need to ring the bell and be admitted into the office by a staff member.</li> </ul>

- Reminder: Any person entering the school building or outside on school grounds will need to wear a mask and/or face shield if a distance of 6 feet cannot be maintained.
- Parents will exit out of the office through the west office door. They will exit the building using the south entrance doors.
  - Markers/arrows will be placed to assist parents with traffic flow.
- Maximum number of people in the office is 2 at this time. All other visitors will be asked to wait in the lobby area until adequate space is available for them in the office.

**Check In/Check Out:**

- Parents call when they arrive (remaining outside).
- Staff walk the child out with the check in/check out sheet (wearing gloves & mask).
- Staff check the parent ID and escort/release the student to his/her parent.

**Late Arrivals:**

- Office assistants will go to a table outside in front of school (table will be set up daily before school hours).
- At the table, students will be able to check in and receive late slips and go directly to class.
- Monica will remain in office to answer phones, and, if needed, Katie and/or Abe will assist her. All other office assistants will be outside to facilitate check in.

**Visitors:**

- Non-district employee visitors** will fill out a Visitor Attestation Form each time they enter the school building.
- Reminder: Any person entering the school building or outside on school grounds will need to wear a mask and/or face shield if a distance of 6 feet cannot be maintained.
- Visitors will be allowed on a limited basis at the current time. Classroom volunteers must be pre-approved by administration prior to entering the building.
- Known volunteers include Smart Smiles, PTA members, non-district employee maintenance providers, outside presenters.
- Smart Smiles:**
  - Staff will enter/exit through the front entrance, check in with the office, fill out a Visitor Attestation Form, gather needed supplies, and go directly to the area of service.
  - Visitors will be required to wear a face covering and gloves when interacting/examining students, and will maintain appropriate social distancing whenever possible.

- PTA:**

- PTA Members will enter/exit through the front entrance, check in with the office, fill out a Visitor Attestation Form, gather needed supplies, and go directly to the area of service (faculty room).
- Visitors will be required to wear a face covering while meeting, or will be required to maintain appropriate social distancing whenever possible.

**Sample Visitor Attestation**

**School:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Instructions:** Please select Y=Yes and N=No and record on the sheet. Please complete and sign below. If you answer **YES** to any of the questions you may not visit the school.

I attest that the answers below are accurate to the best of my knowledge. I confirm that I have not been exposed to anyone with COVID-19 in the past 14 days.

**Printed Name of Visitor:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Signature of Visitor:** \_\_\_\_\_

	No	Yes
Have you been exposed to someone with COVID-19 in the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Do you feel ill?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have:	<input type="checkbox"/>	<input type="checkbox"/>
Cough	<input type="checkbox"/>	<input type="checkbox"/>
Shortness of breath or difficulty breathing?	<input type="checkbox"/>	<input type="checkbox"/>
Chills	<input type="checkbox"/>	<input type="checkbox"/>
Fatigue	<input type="checkbox"/>	<input type="checkbox"/>
Muscle or body aches	<input type="checkbox"/>	<input type="checkbox"/>
Congestion or runny nose	<input type="checkbox"/>	<input type="checkbox"/>
Sore throat	<input type="checkbox"/>	<input type="checkbox"/>
Headache	<input type="checkbox"/>	<input type="checkbox"/>
New loss of taste or smell	<input type="checkbox"/>	<input type="checkbox"/>
Nausea and/or vomiting (unidentified cause, unrelated to anxiety or eating)	<input type="checkbox"/>	<input type="checkbox"/>
Diarrhea	<input type="checkbox"/>	<input type="checkbox"/>
Please record your temperature here: If your temperature is 100.4F or higher, you may not participate.		

**Sick Students:**

- If students are showing signs of COVID:
  - Use sick room first (Maximum students = 2)
  - Alternative Locations:
    - Assistant Principal's Office

	<ul style="list-style-type: none"> <li><input type="checkbox"/> Staff use the Health Office Symptom Monitoring Checklist and will refer to the instructions/guidelines pages for reference on action taken.</li> </ul> <p><b><u>Sick Students (NOT COVID related):</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Students will wait in chairs in office area --OR--</li> <li><input type="checkbox"/> Assistant Principal's Office</li> <li><input type="checkbox"/> Cart with basic First Aid Supplies will be in the Assistant Principal's Office. Cart will include: <ul style="list-style-type: none"> <li><input type="checkbox"/> Tissues</li> <li><input type="checkbox"/> Cotton Balls</li> <li><input type="checkbox"/> Tongue Depressors</li> <li><input type="checkbox"/> Cotton Applicators</li> <li><input type="checkbox"/> Bandages</li> <li><input type="checkbox"/> Gauze</li> <li><input type="checkbox"/> Band-aids</li> <li><input type="checkbox"/> Eye Patches</li> <li><input type="checkbox"/> Ointment</li> <li><input type="checkbox"/> Gloves</li> <li><input type="checkbox"/> Disinfectant Wipes</li> <li><input type="checkbox"/> Hand Sanitizer</li> <li><input type="checkbox"/> Feminine Hygiene Supplies</li> <li><input type="checkbox"/> Diabetic Supplies</li> </ul> </li> <li><input type="checkbox"/> Disperse Band-aids and Ziploc First Aid Bags into classrooms</li> <li><input type="checkbox"/> Each teacher will receive 5 laminated signs: "SICK" (2); "INJURED" (2); "OTHER" (1). Students will bring down signs when they come to the office, and office staff will look for signs so they know where to assist students.</li> </ul>
<p><b>Plans for Classrooms</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Classrooms will be provided with PPE. PPE could include face shields and plexiglass shields (moveable and stationary), and will be provided to staff based on need.</li> <li><input type="checkbox"/> Classrooms will be provided with 1 Gallon of hand sanitizer for teachers and students to use on a regular basis.</li> <li><input type="checkbox"/> Classrooms are equipped with sinks, hand soap, and paper towels for students and staff to use. Teachers will teach proper hand washing skills to students. <ul style="list-style-type: none"> <li><input type="checkbox"/> Administration will create videos modeling correct use of hand sanitizer and hand washing and distribute to staff.</li> </ul> </li> </ul> <p><b><u>Entry/Exit Routes:</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Kindergarten:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> One (1) Kindergarten aid will arrive at 8:30 AM to monitor the Kindergarten playground.</li> <li><input type="checkbox"/> Any student who arrives from 8:30-8:45 AM may play on the Kindergarten playground. At 8:45 AM, students will be brought into their respective classrooms and will be given access to their Chromebook/iPad while waiting for school to start. Aids will monitor and help students access these devices.</li> <li><input type="checkbox"/> Students will enter through the Kindergarten classroom entrances directly off of the playground.</li> </ul> </li> </ul>



- ❑ Orange cones will be visible to students and parents in front of classroom doors to assist with this.

❑ **First Grade:**

- ❑ First Grade students will line up and enter the building at the northeast doors of the school (directly leading into 1st grade hallway and classrooms).
  - ❑ Orange cones with teachers' names will be visible to students and parents in front of the northeast doors to assist with this, and will be placed in order to maintain social distancing.

❑ **Second Grade:**

- ❑ Second Grade students will line up and enter the building at the north end of the building, between the 1st grade and 3rd grade entrances (directly leading into the 2nd grade hallway and classrooms).
  - ❑ Orange cones with teachers' names will be visible to students and parents in front of the appropriate doors to assist with this, and will be placed in order to maintain social distancing.

❑ **Third Grade:**

- ❑ Third Grade students will line up and enter the building at the northwest end of the building, closest to the lower grade playground (directly leading into the 3rd grade hallway and classrooms).
  - ❑ Orange cones with teachers' names will be visible to students and parents in front of the appropriate doors to assist with this, and will be placed in order to maintain social distancing.

❑ **Fourth Grade:**

- ❑ Fourth Grade students will line up and enter the building at the northernmost doors on the west end of the building (directly leading into the 4th grade hallway and classrooms).
  - ❑ Orange cones with teachers' names will be visible to students and parents in front of the appropriate doors to assist with this, and will be placed in order to maintain social distancing.

❑ **Fifth Grade:**

- ❑ Fifth Grade students will line up at the base of the ramp of each of their relocatable classrooms (directly leading into their classrooms).
  - ❑ Orange cones with teachers' names will be visible to students and parents in front of the appropriate doors to assist with this, and will be placed in order to maintain social distancing.

❑ **Sixth Grade:**

- ❑ Sixth Grade students will line up and enter the building at the southernmost doors on the west side of the building (doors closest to 6th grade hallway and classrooms).



	<ul style="list-style-type: none"> <li><input type="checkbox"/> Orange cones with teachers' names will be visible to students and parents in front of the appropriate doors to assist with this, and will be placed in order to maintain social distancing.</li> </ul>
<p><b>Plans for Unique Courses:</b> (music, theater, dance, CTE, PE)</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Rotations (Science, Music/Art, Computer) will continue to occur throughout the 2020-2021 school year. <ul style="list-style-type: none"> <li><input type="checkbox"/> Rotation assistants/teachers will travel, with materials, to students' classrooms.</li> <li><input type="checkbox"/> Students will remain in their homeroom rather than transition to each of these rotations.</li> </ul> </li> <li><input type="checkbox"/> The only <b>exceptions</b> to this are PE and Library (see those sections for procedures).</li> </ul>
<p><b>Plans for Special Education Classrooms</b></p>	<p><b>Resource Teachers:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Resource teachers will have a maximum group size of 4 students.</li> <li><input type="checkbox"/> Social distancing guidelines will be followed whenever possible.</li> <li><input type="checkbox"/> Student work stations will be disinfected between each group.</li> <li><input type="checkbox"/> Students will either use hand sanitizer or will wash hands upon entering and before leaving the classroom.</li> <li><input type="checkbox"/> Teachers will be provided a Plexiglass Trifold and face shields and any other specialized PPE needed to complete their job.</li> </ul> <p><b>School Psychologist/Social Worker:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> School Psychologist/Social Workers have been directed by Fulvia Franco to maintain adequate social distancing in their work areas. <ul style="list-style-type: none"> <li><input type="checkbox"/> If room meets social distancing guidelines, these specialists will continue to pull groups of students for services.</li> <li><input type="checkbox"/> If room does not allow for social distancing, specialists will provide services to students on an individual basis.</li> </ul> </li> <li><input type="checkbox"/> Plexiglass Trifolds will be provided by the School Psychologist Department.</li> <li><input type="checkbox"/> Face shields will be provided for students and evaluators to be used during testing sessions.</li> <li><input type="checkbox"/> Student work stations will be disinfected between each group.</li> <li><input type="checkbox"/> Students will either use hand sanitizer or will wash hands upon entering and before leaving the classroom.</li> <li><input type="checkbox"/></li> </ul> <p><b>Speech:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Student work stations will be disinfected between each group.</li> <li><input type="checkbox"/> Students will either use hand sanitizer or will wash hands upon entering and before leaving the classroom.</li> <li><input type="checkbox"/> Social distancing guidelines will be followed whenever possible.</li> <li><input type="checkbox"/></li> </ul>
<p><b>Plans for Hallways</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Students/teachers will walk down the <b>RIGHT</b> side of the hallway. This should allow social distancing to occur, even if 2 classes are using the hallway. <ul style="list-style-type: none"> <li><input type="checkbox"/> Arrows/markers on the floors will be placed to help with traffic flow and to reduce contact between students/maintain social distancing.</li> </ul> </li> <li><input type="checkbox"/> Teachers will schedule times in hallways so that students are coming and going at different times, as much as possible.</li> </ul>
<p><b>Plans for Cafeteria</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Cafeteria will be extended into the gym to maximize spacing between students.</li> </ul>

	<ul style="list-style-type: none"> <li><input type="checkbox"/> Students will enter in the West doors only, and will exit through the Southwest doors only, and exit right to the playground areas. <ul style="list-style-type: none"> <li><input type="checkbox"/> Doors will remain open to increase air circulation as much as possible.</li> </ul> </li> <li><input type="checkbox"/> Students will be seated by class. Markers will be placed on the floor and on tables to assist students with traffic flow and to maintain social distancing as much as possible.</li> <li><input type="checkbox"/> Students will each be given a lanyard. Students will have ID cards on a lanyard, and will either self-scan their ID card at lunch or will hold up the lanyard and a nutrition worker will scan the ID card.</li> </ul>
<p><b>Plans for Restrooms</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Signage reminding students of proper hand washing techniques will be posted outside and inside the restrooms.</li> <li><input type="checkbox"/> Students will either use hand sanitizer or wash hands after using the restroom.</li> <li><input type="checkbox"/> Students will be asked and taught to social distance as much as possible in the restrooms.</li> <li><input type="checkbox"/> Signs will be placed inside and outside restrooms reminding students to wait their turn, wash their hands, and keep their distance from one another.</li> </ul>
<p><b>Plans for Recess/Playground</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Students will be asked to maintain social distancing as much as possible.</li> <li><input type="checkbox"/> As long as students are able to maintain appropriate social distance of 6 feet or more, they do NOT need to wear a mask.</li> <li><input type="checkbox"/> Playground equipment and Buddy Benches will be disinfected and cleaned on a regular basis.</li> <li><input type="checkbox"/> Playground aids will be provided a spray bottle of disinfectant and rags, and will wipe down touch points between grade level lunch recesses.</li> <li><input type="checkbox"/> Northwest Playground will continue to be for Grades K-3 only.</li> <li><input type="checkbox"/> South Playground will continue to be for Grades 4-6 only.</li> <li><input type="checkbox"/> Kindergarten Playground (East Side of school) will only be used before school from 8:30 AM - 8:45 AM.</li> </ul>
<p><b>Plans for Gymnasium</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Classes will be held outside, weather permitting. <ul style="list-style-type: none"> <li><input type="checkbox"/> During winter months, students will hold PE classes in individual classrooms to maintain cafeteria spacing.</li> </ul> </li> <li><input type="checkbox"/> Students will enter the Gymnasium using the North door only.</li> <li><input type="checkbox"/> Students will exit the Gymnasium using the South door only. <ul style="list-style-type: none"> <li><input type="checkbox"/> Signs/markers placed on doors and floor to help with traffic flow.</li> </ul> </li> <li><input type="checkbox"/> Doors will remain open to increase air circulation and reduce contact with door handle surfaces.</li> </ul>
<p><b>Plans for Library</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Plexiglass partitions will be provided to library staff to utilize and maximize safety precautions.</li> <li><input type="checkbox"/> South doors (closest to school entrance) will be the library entrance only.</li> <li><input type="checkbox"/> Northwest doors (closest to the back of the school) will be the library exit only. <ul style="list-style-type: none"> <li><input type="checkbox"/> Arrows and signs will assist students and teachers, and act as a reminder about traffic flow patterns.</li> <li><input type="checkbox"/> Doors will remain open to increase air circulation and reduce contact with door handle surfaces.</li> </ul> </li> <li><input type="checkbox"/> Librarians will print out barcodes for all students, and will keep those barcodes in a binder. <ul style="list-style-type: none"> <li><input type="checkbox"/> Students will no longer enter in their numbers to check in/out books.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>❑ Students will hold books up so that librarians can scan the books without physically contacting them.</li> <li>❑ When students enter the library, they will place their book(s) on the carts available. <ul style="list-style-type: none"> <li>❑ Books will be “quarantined” on the carts at least 72 hours before library staff handle them.</li> </ul> </li> <li>❑ Students will be required to wear a face mask during their time in the library (exceptions listed in School Reopening Plan, Appendix). If students do not have a mask, they can be asked to leave the library. <ul style="list-style-type: none"> <li>❑ If a parent/guardian feels a student qualifies for an exemption in regards to a face covering, a doctor’s note will need to be provided to school administration.</li> <li>❑ Teachers will ensure that students wash their hands prior to coming to the library. <ul style="list-style-type: none"> <li>❑ Sanitizer will be available in the library.</li> </ul> </li> </ul> </li> <li>❑ “Social Distancing” Disks will be placed throughout the library to help students remember to maintain a safe distance from others.</li> </ul>
<b>Plans for the Stadium/Field</b>	NA

**YOU MAY USE THIS WORKSHEET AS A REFERENCE FOR YOUR PLANNING - IT IS NOT REQUIRED AS PART OF YOUR ACTUAL PLAN.**

**Mitigating Strategies Planning Worksheet**

**Link to State Planning Template for Evaluating and Developing Mitigating Strategies:**

[USBE School Reopening Plan Handbook](#)

**Link to the USBE Webinar regarding Mitigating Strategies:**

[Webinar recording - Mitigating Strategies](#)

[Webinar Slides](#)

Password to access the recording: **8b@&v99U**

This document may be used to evaluate each location or activity. Once you have determined higher and lower risk characteristics, you can focus on appropriate strategies to reduce the risk in each of these areas.

Example: If your current plan for rotations requires students to move into multiple classrooms throughout the day, that would be a higher risk characteristic for undirected movement. You can reduce the risk by creating schedules where students move less. So then create a plan where students stay in one place and teachers rotate to them.

Situation/Location Description:			
Descriptor	Lower Risk	Higher Risk	Plan for Mitigating Strategies
Movement	<input type="checkbox"/> Directed	<input type="checkbox"/> Undirected	•
Duration	<input type="checkbox"/> <15 Minutes	<input type="checkbox"/> >15 Minutes	
Proximity	<input type="checkbox"/> >6 Feet	<input type="checkbox"/> <6 Feet	
Group Size	<input type="checkbox"/> <Recommended Limit	<input type="checkbox"/> >Recommended Limit	
Respiratory Output	<input type="checkbox"/> Normal	<input type="checkbox"/> Increased	
Touch	<input type="checkbox"/> Low	<input type="checkbox"/> High	
Congestion	<input type="checkbox"/> Low	<input type="checkbox"/> High	